

CONFERENCES AND MEETINGS

THE PLACE TO MEET

The Bedford Hotel is situated in the heart of the award-winning market town of Tavistock. We have a selection of meeting rooms to suit every need, from an interview session for two, to a full conference for 150 delegates.

Our meeting rooms beautifully combine quality facilities with historic surroundings, creating a productive yet very pleasant ambience for your meeting or conference.

Our stunning Gallery 26 function suite is a bright and contemporary space, with floor-to-ceiling windows and air-conditioning.

We have a large free car park, and there are public car parks a short stroll away to cater for the largest events.

Free wi-fi is available throughout our public area, and in most bedroom areas.

THE PLACE TO EAT

The finest Devon produce is at the heart of the menu at The Bedford Hotel, with careful preparation and inspired presentation ensuring that every meal is enjoyable and memorable. Whatever size and type of meeting or conference you are organising, we will work with you to design a food and drinks package to suit your needs and your budget – from a simple but satisfying selection of sandwiches, to an exclusive private candle-lit dinner to impress and delight.

THE PLACE TO STAY

The Bedford Hotel has 31 individually styled bedrooms, ideal for a residential conference, away-meeting or client event. Rooms range from our comfortable Classic rooms, to large Four-Poster rooms with spa baths.

CONFERENCES AND MEETINGS

All our Conference and Meeting prices include:

- Room hire
- Bottled water
- Cordials and mints
- Stationery
- Flipchart and pens
- wi-fi
- Parking
- VAT at 20%

MORNING MEETING

- Tea/coffee on arrival
 - Mid-morning tea/coffee and biscuits
 - Buffet lunch
- £25 per person**

AFTERNOON MEETING

- Buffet lunch
 - Afternoon tea & cake
- £25 per person**

ALL DAY MEETING

- Tea/coffee on arrival
 - Mid-morning tea/coffee & biscuits
 - Buffet lunch
 - Afternoon tea & cake
- £35 per person**

MEET & STAY

- Tea/coffee on arrival
 - Morning coffee & biscuits
 - Buffet lunch
 - Afternoon tea & cake
 - Three course dinner
 - Accommodation
 - Full Devon Breakfast
- £135 per person**

EQUIPMENT AND EXTRAS

We would be pleased to quote for your audio-visual requirements, and for any other facilities, equipment or activities you require.

ORGANISING YOUR MEETING OR CONFERENCE

We know that organising a meeting or conference, large or small, can be a stressful experience – so let our experienced and professional Events team take the strain, ensuring a successful event for you and your clients or guests.

Call 01822-613221 to arrange a quote for your event.

THE BEDFORD HOTEL

In the heart of Tavistock

CONFERENCES AND MEETINGS

	Theatre	Cabaret	Open U	Boardroom
Gallery 26	200	100	40	20
Woburn Restaurant	100	50	40	20
Portrait Room	50	30	30	20
Carriage Room	-	-	-	8
Tavistock Room	30	-	-	20

GALLERY 26



PORTRAIT ROOM



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